



# Rental Agreement

## 1. Deposit/Cancellation/Refund.

- All rentals must have a minimum of \$100 deposit to secure event.
- The balance is due the day the rentals are picked up unless prior arrangements are made.
- There will be no return on deposits for orders cancelled within 30 days of event.
- Returned checks will incur additional charges including but not exceeding all bank fees plus \$30 processing fee.

## 2. Rental Items

- All rentals are for one day use. Items may be picked up one day prior to the event and must be returned by the next business day unless prior arrangements are made.
- Customer acknowledges that they have or will fully inspect the rental equipment immediately upon receipt, and the absence for customer's objections during pickup and/or delivery constitute acceptance of all rental equipment.
- If rental equipment becomes unsafe or in disrepair for any reason, customer agrees to discontinue use and contact The Party Affair immediately. The Party Affair will repair or replace the rental equipment with similar equipment in good working order if available, and if the defect is a result of normal use.
- Customer agrees not to use or allow anyone to use the rental equipment for any illegal purpose or in any illegal usage manner.
- Customer agrees to pay for the rental equipment for all types of theft or mysterious disappearance.

## 3. Delivery

- Delivery is between the hours of 8:00am and 6:00pm and available at a minimal fee. Delivery must be scheduled in advance.
- **Delivery is to the door unless otherwise noted.**
- No credit will be given for unused items once delivered.
- Customer takes full responsibility for proper set-up of tables and chairs to ensure proper leg locking for full stability. Customer agrees that The Party Affair holds no liability for any damage or injury caused by the use of rental items to customer or any third party. The customer assumes all risk of personal property damage or personal injury and if any accident involving The Party Affair rental items has occurred while in the customer's possession, customer shall make The Party Affair aware by written statement of the details of the occurrence including a police report.

## 4. Linens

- All linens and skirting must be dry and free of food, debris, candle wax, burns, etc. Customer will be charged 3 times the cost for any linens damaged, or mildewed in addition to the rental price.
- Table linens are inspected prior to pick-up and return. **DO NOT ROLL UP OR PLACE WET LINENS IN ANY BAG- mildew will result.** Only use laundry bags provided by The Party Affair.

## 5. Pickup and Return

- Pick-up is between the hours of 8:00am and 6:00pm. Pickups can be scheduled outside of regular business hours. **Pricing for this service begins at 100.00 and can increase based on time, location, and size of order.**
- Customer shall return items or have them ready for pick-up within 24 hours of the delivery time. Additional daily late fees will apply for late returns.
- **All table and chairs MUST BE STACKED, folded, dry and clean and not leaning on walls, trees, etc. for convenient pick-up. Items not meeting these conditions will be charged for the full price of set-up and breakdown.**
- To prevent oxide and damages, rental equipment must be protected from heaving rain, cigarette burns, mud, gum and food. Please do not stand on tables and chairs.
- All food and beverage service items must be left for pick-up or returned free of food and liquid debris. These items must be put back in the container/crate that they were delivered in. A **\$250.00** fee will be charged if items are not left in this condition.
- In the event the rental equipment is not returned or returned in a broken or otherwise damaged condition, customer will be charged at cost price, and will be due upon receipt in additional to the rental charge.

## 6. Assignments, subleases and loans of equipment.

- The Party Affair may assign its rights under this agreement without the customer's consent, but will remain bound by all obligations herein. Customer may not sublease or loan the rental equipment without written permission. Any purported assignment by customer is void.

## 7. Collection Costs

- Customer agrees to pay all reasonable attorney and court fees and other expenses involved in the collection of charges or enforcement of The Party Affair's rights under this agreement.

**Thank you for doing business with us.**

The customer agrees with all the terms described above.

Date

The Party Affair, LLC  
P.O. Box 682 Fredericksburg TX 78624  
830.997.1921

